



# Fitchburg Housing Authority

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Leominster, Massachusetts 01453-5599  
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C.J. Durkin - 50 Day Street  
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Green Acres Village - 13 Normandy Road  
Telephone: 978-345-6032

Leased Housing Office - 100 Main Street Leominster  
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Facsimile: 978-534-6335


## NOTICE OF MEETING

Notice is hereby given in accordance with Chapter 30A, Sections 18 through 25 of the General Laws that a Annual Meeting of the Fitchburg Housing Authority will be held at 8:45 A.M. on February 21, 2018 in the Canton Valley Community Room, 28 Valley Street in the City of Fitchburg, Massachusetts.

### FITCHBURG HOUSING AUTHORITY

Purpose of meeting: Regular Meeting

Dated: February 16, 2018

By:   
Title: Executive Director

### AGENDA

1. Meeting Called to Order  
- *Election of Officers*
2. Minutes  
- *January 24, 2018*
3. Executive Director Report  
- *Staffing Update-Retirement of Maintenance Mechanic*  
- *Staffing Update-Resignation of Housing Manager for Elderly/Disabled*  
- *Staffing Update-Service Coordinator New Hire.*  
- *Fitchburg Fire Department - Fire Code Discussion*
4. Financial Report  
- *Year-End Report (12/31/2017)*
5. Modernization Report
6. State-Aided Housing Report
7. Leased Housing Report
8. Old Business  
- *None*
9. New Business  
- *Annual On-Call Plumber Contract Award (Res 2018-02-01)*  
- *2017 Year-End Certifications (Res 2018-02-02)*  
- *Roof Replacement (689-3) Substantial Completion (Res 2018-02-03)*
10. Other Correspondence  
- *PHN Notices*
11. Resident Participation  
- *None Requested*
12. Motion to Adjourn

2018 FEB 16 AM 8:37  
FITCBURG CITY CLERK

2018 FEB 16 AM 8:37

**CLERK'S CERTIFICATE**

I, Anna Farrell/Debra Vilandry, hereby certify:

That I am the duly appointed, Clerk/Asst. Clerk of the City of Fitchburg, Massachusetts wherein the Fitchburg Housing Authority has been appointed: and

1. That a notice of said annual meeting of said Fitchburg Housing Authority, a copy of which Notice is annexed hereto, to be held at 8:45 A.M. on February 21, 2018 was filed with me at least forty-eight hours prior to the stated time of said meeting, and
2. That I immediately caused the said notice of meeting to be posted publicly (in my office) on the principal bulletin board of said City of Fitchburg.
3. That the posting of the above Notice was made pursuant to the provisions of Chapter 30A, Sections 18 through 25 of the General Laws of Massachusetts as amended (c.626, Acts 1958).



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Clerk/Asst. Clerk

Dated: Fitchburg, Massachusetts  
February 16, 2018